

Village of Waterloo

Board Meeting Minutes

4/13/2015

A public hearing for the Tentative Budget for the Fiscal Year 2015-2016 was held on April 13, 2015 at 7PM in the Village Office. Mayor Young opened the public hearing at 7PM. In attendance were Trustees Suffredini, Mull, and Marquart. No public comments were made. Motion by Trustee Mull, seconded by Trustee Suffredini to close public hearing. All voted aye, carried. Public hearing was closed at 7:08PM.

Mayor Young then called to order the Village Organizational Meeting at 7:10PM.

Appointment by Mayor Young, which did not need Board approval, was for Deputy Mayor- Dave Duprey for a 1-year term.

Appointments by Mayor Young, which did require Board approval, were as follows:

- A. Village Clerk/Treasurer/Administrator/4-year term - Don Northrup
- B. Zoning Board/5-year term(s) - William Gray and Cindy French
- C. Planning Board/5-year term - Lee Earp
- D. Loan Committee/5-year term - Larry Ledgerwood
- E. Acting Justice/1-year term - Open
- F. Village Attorney/1-year term - Benjamin & James
- G. Tree Committee/4-year term - Jamie King, jr.

Motion by Trustee Mull, seconded by Trustee Marquart to approve appointments A-G.

All voted aye, including Mayor, carried.

Mayor Young stated that Village Clerk will swear in and file all necessary oaths of office.

Mayor Young then made the following Committee appointments:

- A. Personnel: Gina Suffredini/ Dave Duprey
- B. Finance: Dave Duprey/ Josh Mull
- C. Public Works: Les Marquart/ Dave Duprey
- D. Parks & Recreation: Josh Mull/ Les Marquart
- E. Water & Sewer: Dave Duprey/ Les Marquart
- F. Public Safety: Josh Mull/ Gina Suffredini
- G. Community Development and Planning: Dave Duprey/Gina Suffredini

First name will act as Committee Chairperson, Mayor is an ex-officio member of each Committee.

Mayor Young stated that the following motions be made by the Board:

- A. Meeting nights will be the second Monday of month, beginning at 7PM.
- B. The official depositories will be the Waterloo Branches of Community Bank, Savannah Bank, and the Seneca County Branch of Five Star Bank.
- C. The official newspapers will be the Finger Lakes Times (daily) and The Reveille Between the Lakes (weekly).
- D. Mileage allowance shall be set at \$.50 per mile.
- E. Approval for Clerk-Treasurer to pay utility invoices or invoices that carry a discount or interruption of services without prior Board approval. However, Board approval must be granted at the next Board Meeting.
- F. The investment policy of the Village per GML, Section 39 hereby requires that the Clerk-Treasurer invest monies in compliance with GML, Section 11.

Motion by Trustee Suffredini, seconded by Trustee Mull to authorize and to approve motions A-F.

All voted aye, including Mayor, carried.

Special Board Meetings may be called at any time by Mayor or any two (2) Trustees.

This Board will not adopt any formal rules of procedure for meetings. It shall operate at the sufferance of the presiding official.

Review of Village Procurement Policy:

- A. Subject to GML, Section 103
 - Purchase contracts for public works above \$20,000
 - Contracts for services of public works above \$35,000
- B. Exceptions to competitive bidding requirements of GML, Section 103
 - Preferred Sources
 - State Contracts
 - County Contracts
 - Certain Federal Contracts (Technology)
 - Emergencies
 - Sole Source
 - Professional Services
 - True Leases
 - Insurance
 - Second-Hand equipment from other Governments
- C. Village has passed a Local Law to award purchase contracts on the basis of "Best Value" rather than the "Lowest Responsible Bidder," with the exception of purchase contracts or contracts for services of public works subject to the "Prevailing Wage" requirements

of Article 8 of the Labor Law.

D. All other purchases not specifically covered by GML, Section 103 will fall under GML, Section 104-b subject to Local Government policies.

Motion by Trustee Suffredini, seconded by Trustee Mull to adjourn the Organizational Meeting. All Voted aye, including Mayor, carried. Organizational Meeting adjourned at 7:18PM.

A regular meeting of the Waterloo village Board of Trustees was called to order by Mayor Young at 7:20PM.

Pledge of Allegiance: Pledge of Allegiance was led by Mayor Young, prior to the public hearing.

Roll Call: Present were the Honorable Mayor Young, Trustee suffredini, Trustee Mull, and newly elected Trustee Les Marquart. Trustee Duprey was absent.

Consent Agenda: Motion by Trustee Mull, seconded by Trustee Suffredini to approve the Board Meeting Minutes from the 3/9/15 regular meeting, Police Report for 3/15, Justice Report for 3/15, Street Department (DPW) Report for 3/15, Water Treatment Plant Report for 3/15, Waste Water Treatment Plant Report for 3/15, Fire Department Report for 3/15, Recreation Department Report for 3/15, Zoning Officer Report for 3/15, and Dog Warden Report for 3/15. Further, that the following bills be paid:

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| 1. General Abstract #11 for 4/13/15 | \$ 71,682.81 |
| 2. Water Abstract #11 for 4/13/15 | \$ 31,333.14 |
| 3. Sewer Abstract #11 for 4/13/15 | \$166,009.03 |
| 4. WWTP Abstract for 4/13/15 | \$156,303.42 |
| 5. Virginia Street Study Abstract for 4/13/15 | \$ 0.00 |
| 6. Comprehensive Plan Abstract for 4/13/15 | \$ 0.00 |
| 7. CDBG (Microenterprise) Abstract for 4/13/15 | \$ 0.00 |
| 8. Thoma Abstract for 4/13/15 | \$ 801.25 |

All voted aye, including Mayor, carried.

Petitioner: Margaret McCann requested that the Village Board establish a curfew for under aged children. She stated that noise from under aged children is a nuisance. Further that such under aged children cause damage to Village property late at night. Sargent Kraft requested that the WPD be contacted when such episodes happen. Mayor Young said that the matter would be taken under review for possible further Board action, but that no action would be taken without proper support for such action. He stated that to date there is not enough documentation of incidents on file to support this request.

Motion by Trustee Mull, seconded by Trustee Suffredini to approve Budget Resolution to adopt the Tentative Budgets commencing on June 1,2015 and ending on May 31, 2016. All voted aye, including Mayor, carried.

Motion by Trustee Mull, seconded by Trustee Suffredini to authorize Mayor Young to sign Tax warrant for Fiscal Year 2015-2016 in the amount of \$2,580,962. All voted aye, including Mayor, carried.

Motion by Trustee Suffredini, seconded by Trustee Mull to approve EFC to undertake their planned refinance initiative to determine if such refinance will benefit the Village of Waterloo, and to proceed

accordingly, if such initiative will result in a net decrease in the Village's borrowing cost for the project. All voted aye, including Mayor, carried.

Motion by Trustee Mull, seconded by Trustee Marquart to approve the proposed "Option and Land Lease" Agreement from Verizon for a Tower to be installed within the Village, pending final review by Village Attorney, Dennis Benjamin, of requested changes to the agreement. All voted aye, including Mayor, carried.

Motion by Trustee Suffredini, seconded by Trustee Mull to approve both the "Provision of Water Supply Support Services" Agreement and the "Agreement for Services" for Junius Water Districts #1 and #2. All voted aye, including Mayor, carried.

Motion by Trustee Mull, seconded by Trustee Suffredini to authorize proposed Fiscal Year 2014-2015 Budget modifications. All voted aye, including Mayor, carried.

Motion by Trustee Mull, seconded by Trustee Marquart to extend "No Garage Sale" period to begin May 22nd, due to earlier date for Memorial Day celebration, and to continue until June 1st. All voted aye, including Mayor, carried.

Motion by Trustee Mull, seconded by Trustee Suffredini to approve local ordinance for "No dogs allowed" at Lafayette Park for the Memorial Day celebrations on May 23rd and May 24th within the limits of Village jurisdiction. All voted aye, including Mayor, carried.

Motion by Trustee Mull, seconded by Trustee Marquart to issue Village proclamation for this year's observance of National Nursing Home Week to be presented at the opening ceremonies on Monday, May 11th, by Mayor Young. All voted aye, including Mayor, carried.

Motion by Trustee Suffredini, seconded by Trustee Mull to approve resolution supporting the development of a Seneca County Land Bank. All voted aye, including Mayor, carried.

Motion by Trustee Suffredini, seconded by Trustee Mull to approve WVFD officers elected by the WVFD Board at their meeting on 4/9/15 as follows:

Chief - Mike Reese

1st Assistant Chief - Mark Shaw

2nd Assistant Chief - Kevin Benjamin

Captain - Steve Henninger

Lts. - Steve Glovatsky, Thomas McBride, A.J. Daily, and Blye DeLair, Jr.

All voted aye, including Mayor, carried.

Motion by Trustee Mull, seconded by Trustee Marquart to adjourn meeting. All voted aye, including Mayor, carried. Meeting adjourned at 7:44PM.

Respectfully submitted by

Donald D. Northrup

Village Clerk