

Village of Waterloo

Board Meeting Minutes

4/10/2017

A public hearing for the Tentative Budget for the Fiscal Year 2017-2018 was held on Monday, April 10, 2017 at 7PM in the Village Office. Mayor Young opened the public hearing at 7PM with a comparison of the Fiscal Year 2017-2018 Budget with the Fiscal Year 2016-2017 Budget. In attendance were Trustees Suffredini, Mull, Marquart, and Butlak. No public comments were made. Motion by Trustee Mull, seconded by Trustee Marquart to close public hearing. All voted aye, carried. Public hearing was closed at 7:09PM.

Mayor Young then called to order the Village **Organizational Meeting** at 7:12PM.

Appointment by Mayor Young, which did not need Board approval, was for Deputy Mayor- Gina Suffredini for a 1-year term.

Appointments by Mayor Young, which did require Board approval, were as follows:

- A. Zoning Board/5-year term(s) - Michael Smith
- B. Planning Board/5-year term - Kathy Peters
- C. Loan Committee/5-year term - Mayor Ted Young
- D. Acting Justice/1-year term - Open
- E. Village Attorney/1-year term - Benjamin & James

Motion by Trustee Mull, seconded by Trustee Butlak to approve appointments A-E. All voted aye, carried.

Mayor Young stated that Village Clerk will swear in and file all necessary oaths of office.

Mayor Young then made the following Committee appointments:

- A. Personnel: Gina Suffredini/ Josh Mull
- B. Finance: Josh Mull/ Les Marquart
- C. Public Works: Les Marquart/ Gina Suffredini
- D. Parks & Recreation: John Butlak/ Josh Mull
- E. Water & Sewer: Les Marquart/ John Butlak
- F. Public Safety: Josh Mull/ Gina Suffredini
- G. Community Development and Planning: Gina Suffredini/ John Butlak

First name will act as Committee Chairperson, Mayor is an ex-officio member of each Committee.

Mayor Young stated that the following motions be made by the Board:

- A. Meeting nights will be the second Monday of month, beginning at 7PM.
- B. The official depositories will be the Waterloo Branches of Community Bank, Savannah Bank, and the Seneca County Branch of Five Star Bank.

- C. The official newspapers will be the Finger Lakes Times (daily) and The Reveille Between the Lakes (weekly).
- D. Mileage allowance shall be set at \$.50 per mile.
- E. Approval for Clerk-Treasurer to pay utility invoices or invoices that carry a discount or interruption of services without prior Board approval. However, Board approval must be granted at the next Board Meeting.
- F. The investment policy of the Village per GML, Section 39 hereby requires that the Clerk-Treasurer invest monies in compliance with GML, Section 11.

Motion by Trustee Mull, seconded by Trustee Suffredini to authorize and to approve motions A-F.

All voted aye, carried.

Special Board Meetings may be called at any time by Mayor or any two (2) Trustees.

This Board will not adopt any formal rules of procedure for meetings. It shall operate at the sufferance of the presiding official.

Review of Village Procurement Policy:

- A. Subject to GML, Section 103
 - Purchase contracts for public works above \$20,000
 - Contracts for services of public works above \$35,000
- B. Exceptions to competitive bidding requirements of GML, Section 103
 - Preferred Sources
 - State Contracts
 - County Contracts
 - Certain Federal Contracts (Technology)
 - Emergencies
 - Sole Source
 - Professional Services
 - True Leases
 - Insurance
 - Second-Hand equipment from other Governments
- C. Village has passed a Local Law to award purchase contracts on the basis of "Best Value" rather than the "Lowest Responsible Bidder," with the exception of purchase contracts or contracts for services of public works subject to the "Prevailing Wage" requirements of Article 8 of the Labor Law.
- D. All other purchases not specifically covered by GML, Section 103 will fall under GML, Section 104-b subject to Local Government policies.

Motion by Trustee Duprey, seconded by Trustee Mull to adjourn the Organizational Meeting. All Voted aye, carried. Organizational Meeting adjourned at 7:21PM.

A regular meeting of the Waterloo village Board of Trustees was called to order by Mayor Young at 7:30PM.

Pledge of Allegiance: Pledge of Allegiance was led by Mayor Young, prior to the public hearing.

Roll Call: Present were the Honorable Mayor Young, Trustee Suffredini, Trustee Mull, Trustee Marquart, and new Trustee, John Butlak.

Consent Agenda: Motion by Trustee Mull, seconded by Trustee Duprey to approve the Board Meeting Minutes from the 3/13/17 regular meeting and 3/23/17 Budget workshop, Police Report for 3/17, Justice Report for 3/17, Street Department (DPW) Report for 3/17, Water Treatment Plant Report for 3/17, Waste Water Treatment Plant Report for 3/17 (DMR- 2/17), Fire Department Report for 3/17, Recreation Department Report for 3/17, Zoning Officer Report for 3/17, and Dog Warden Report for 3/17. The 3/17 abstracts through 3/31/16. Further, that the following bills be paid:

1. General Abstract #11 for 4/11/16	\$ 86,733.76
2. Water Abstract #11 for 4/11/16	\$ 68,914.54
3. Sewer Abstract #11 for 4/11/16	\$144,882.03
4. WWTP Abstract for 4/11/16	\$ 0.00
5. Virginia Street Study Abstract for 4/11/16	\$ 0.00
6. Comprehensive Plan Abstract for 4/11/16	\$ 0.00
7. CDBG (Microenterprise) Abstract for 4/11/16	\$ 0.00
8. Thoma Abstract for 4/11/16	\$ 2,001.11
9. Pump Station Project abstract for 4/10/17	\$ 8,026.92
10. Canal to Downtown abstract 4/10/17	\$ 2,633.00

All voted aye, carried.

Motion by Trustee Suffredini, seconded by Trustee Mull to approve Budget Resolution to adopt the Tentative Budgets commencing on June 1, 2017 and ending on May 31, 2018. All voted aye, carried.

Motion by Trustee Mull, seconded by Trustee Marquart to authorize Mayor Young to sign Tax warrant for Fiscal Year 2017-2018 in the amount of \$2,591,030. All voted aye, carried.

Motion by Trustee Mull, seconded by Trustee Marquart to authorize Mayor Young to sign the agreement for services with Seneca County for the listed property tax billing services for Fiscal Year 2017-2018. All voted aye, carried.

Motion by Trustee Mull, seconded by Trustee Marquart to award the grant administrative services for the CDBG Housing Rehabilitation, CDBG Microenterprise, and Canal to Downtown Improvements Project to Thoma Development Consultants, as the only consultant to reply to the Village request for RFPs for all three grants awarded to the Village. All voted aye, carried.

Motion by Trustee Suffredini, seconded by Trustee Mull to approve the request for a permit by Pyrotechnico Fireworks, Inc. for the planned fireworks display for May 27, 2017 at 9:30pm, with a rain date of May 28, 2017 at 9:30pm, as part of the scheduled Memorial Day celebration events. All voted aye, carried.

Motion by Trustee Mull, seconded by Trustee Marquart to authorize Benemy Welding and Fabrication, Inc. to begin fabrication of the new Village Office façade awning in the amount of \$19,455, including installation. All voted aye, carried.

Motion by Trustee Suffredini, seconded by Trustee Mull to approve the re-scheduling of the May Village Board Meeting from Monday, May 8, 2017 to Tuesday, May 9, 2017 at the Village Office at 7pm. All voted aye, carried.

Motion by Trustee Marquart, seconded by Trustee Mull to approve the renewal of the preventative services agreement with power Generation & Industrial Engines, Inc. for the generators located at the Water and Sewer Plants. Term is for three years at a cost of \$1,211 per year. All voted aye, carried.

Motion by Trustee Mull, seconded by Trustee Suffredini to approve WVFD officers elected by the WVFD Board at their meeting on 4/7/16 as follows:

Chief - Mike Reese

1st Assistant Chief - Mark Shaw

2nd Assistant Chief - Kevin Benjamin

Captain - Steve Henninger

Lts. - A.J. Daily, Tom McBride, Blye DeLair, Jr., and James Clark

All voted aye, carried.

Police Chief Marquart mentioned that there had be

Mayor Young stated that a letter of support for future sales tax sharing by Seneca County would be requested from Village residents.

Motion by Trustee Mull, seconded by Trustee Suffredini to adjourn meeting. All voted aye, carried. Meeting adjourned at 7:44PM.

Respectfully submitted by

Donald D. Northrup

Village Clerk