

Village of Waterloo

Board Meeting Minutes

5/9/17

A **public hearing** was held on Tuesday, May 9, 2017 at the Village Office at 7pm regarding the proposed Canal to Downtown Improvements Project. Pat Nicoletta, MRB Group, presented the preliminary sketch of the proposed improvements including trail extension, landscaping, curb, and asphalt work. The proposed project has a budget of \$290,000 funded by two grants. Mr. Nicoletta stated that the next step is to prepare the formal design plans, and he asked if there were any public comments? No public comments were made. Therefore, Mayor Young stated that he would entertain a motion to close the public hearing. Motion by Trustee Mull, seconded by Trustee Marquart to close the public hearing. All voted aye, carried.

A **regular meeting** of the Waterloo Village Board of Trustees was held on Tuesday, May 9, 2017, at 7:10pm at the Village Offices located at 41 W. Main Street, Waterloo, NY.

Pledge of Allegiance: Pledge of Allegiance was led by the Honorable Mayor Young.

Roll Call: Present were the Honorable Mayor Young, Trustee Suffredini, Trustee Mull, Trustee Marquart, and Trustee Butlak.

Petitioner(s): The Village Wayfinding Committee presented their recommendations for new public parking signs to be funded (\$15,000) by the NY Main Street Grant. The designs were well received based on public and board comments. Recommended signs included directional signs to be placed on traffic light poles and freestanding signs at designated locations.

Consent Agenda: Motion by Trustee Suffredini, seconded by Trustee Butlak to approve the Minutes from the 4/10/17 regular meeting and 4/26/17 special meeting, Police Report for 4/17, Justice Department Report for 4/17, Zoning and Code Enforcement Reports for 4/17, DPW (Street) Report for 4/17, Fire Department Report for 4/17, Water Treatment Plant Report for 4/17, Waste Water Treatment Plant Report for 4/17 (DMR for 3/17), Recreation Report for 4/17, and Dog Warden Report for 4/17. The 4/10/17 abstracts through 4/30/17. Further, that the following bills be paid:

1. General Fund abstract #12 for 5/9/17	\$233,007.24
2. Water Fund abstract #12 for 5/9/17	\$ 44,467.45
3. Sewer Fund abstract #12 for 5/9/17	\$ 71,903.11
4. WWTP abstract for 5/9/17	\$ 0.00
5. Comprehensive Plan abstract for 5/9/17	\$ 2,915.48
6. CDBG(Micro.)abstract for 5/9/17	\$ 0.00
7. Thoma abstract for 5/9/17	\$ 800.27
8. Façade Program abstract for 5/9/17	\$ 0.00
9. NY Main Street abstract for 5/9/17	\$ 0.00
10. CDBG(Summit) abstract for 5/9/17	\$ 2,800.00
11. Canal to Downtown abstract for 5/9/17	\$ 528.00
12. Phase III I & I Study abstract for 5/9/17	\$ 2,913.54
13. CDBG(Women's Shelter) abstract for 5/9/17	\$ 2,007.28
14. CDBG(Pump Station) abstract for 5/9/17	\$ 47,899.44

All voted aye, carried.

Mayor Young reported on the fourteen active grant awards received:

- 1) **NYSERDA Comprehensive Plan (\$68,000)** - Draft received.
- 2) **NY Main Street (\$300,000)** - Projects scheduled to begin in June, 2017.
- 3) **CDBG (Women's Facility) - \$400,000**: Project time schedule being reviewed for and updated.
- 4) **NYS Canals (Canal to Downtown Improvements) - \$145,000**: Public hearing scheduled on 5/9/17.
- 5) **DOS LWRP (Canal to Downtown Improvements) - \$145,000**: Public hearing scheduled on 5/9/17.
- 6) **DEC EPG (Phase 3 - I & I Study) - \$125,000**: Field work has begun. Preliminary review of findings.
- 7) **CDBG (2016 Microenterprise) - \$200,000**: Consultant appointment pending review by OCR.
- 8) **CDBG (Pump Station Upgrade) - \$600,000**: All bids awarded.
- 9) **CDBG (Summit Milk Products, LLC) - \$640,000**: Village agreement pending.
- 10) **CDBG (Market Planning) - \$50,000**: Contract submitted for approval.
- 11) **CDBG (Housing Rehabilitation) - \$500,000**: Consultant appointment pending review by OCR.
- 12) **Bridge NY (Locust Street Bridge) - \$3,895,000**: DOT appointment of design consultant pending.
- 13) **Restore NY (3 Virginia Street Bldgs.) - \$485,000**: Project scope being reviewed.
- 14) **JCAP (Court Room) - \$12,500**: Record storage completed. Room remodel to begin.

PRV Upgrade Grant application for \$99,500 submitted to Rural Development.

The 2017 CFA process has begun effective May 1, 2017 and ends on July 28, 2017.

Motion by Trustee Mull, seconded by Trustee Suffredini to approve resolutions required to submit a 2017 CFA grant application for a proposed WTP Upgrade Project as listed on the Drinking Water IUP. All voted aye, carried.

Motion by Trustee Suffredini, seconded by Trustee Marquart to approve MRB Group to commence the competitive bid process for the proposed Stark Street Road Repair Project, to be cost shared with the Town of Waterloo. All voted aye, carried.

Motion by Trustee Marquart, seconded by Trustee Butlak to approve MRB Group to commence the final design concept phase for the proposed Canal to Downtown Improvements Project, with no additional comments noted during the public hearing. All voted aye, carried.

Motion by Trustee Mull, seconded by Trustee Suffredini to schedule the annual fiscal year-end meeting of the Village Board for Wednesday, 5/24/17 at 4:30pm in the Village Office. All voted aye, carried.

Motion by Trustee Butlak, seconded by Trustee Suffredini to approve the addition of Howard "Skip" Goff to the Village Zoning of Appeals Board. All voted aye, carried.

Motion by Trustee Mull, seconded by Trustee Marquart to approve the re-classification of the 1984 Case Super E-Construction King Loader Backhoe and 1997 Viking-Cives Double Ram Push Frame (for reversible plow) as "surplus" and to list them both for sale on the approved auction site. All voted aye, carried.

Motion by Trustee Mull, seconded by Trustee Suffredini to approve two new firefighters, Brandon Burnley and Christopher Zerniak to the WVFD membership, as voted on at the 5/1/17 WVFD Membership Meeting. All voted aye, carried.

Motion by Trustee Mull, seconded by Trustee Butlak to authorize Mayor Young to execute the agreement between the Village and Summit Milk Products, LLC (SMPL) for the CDBG awarded to the Village, upon SMPL's satisfactory completion of all outstanding requirements stated by the Village.

Motion by Trustee Mull, seconded by Trustee Marquart to approve In-Site Architecture to commence the implementation of the proposed new parking and directional signage package within the guidelines of the NY Main Street Grant and NYS-DOT. All voted aye , carried.

WPD Sgt.-In-Charge, Jason Godley, announce that part-time patrolman, Ben Vasquez, had received an internship appointment at the White House for the Summer, 2017, as a result of a very competitive selection process. The Village Board acknowledged this accomplishment and stated that it should be so noted in Officer Vasquez's personnel file.

Motion by Trustee Mull, seconded by Trustee Suffredini to adjourn meeting. All voted aye, carried. Meeting adjourned at 7:47pm.

Respectfully submitted by

Donald Northrup

Village Clerk