

# Village of Waterloo

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## Board Meeting Minutes

6/11/18

Public hearings were held on Monday, 6/11/18, at the Village Office as the second required public hearing for each of the four Village 2016 CDBG grant awards in progress, as follows:

(1) Summit Milk Products, LLC (now Deep Dairy Products, LLC) - Mayor opened public hearing at 7:01pm. No public comments were made. Motion by Trustee Suffredini, seconded by Trustee Mull to close public hearing. All voted aye, carried. Public hearing for Summit Milk Products, LLC closed at 7:04pm.

(2) Microenterprise Assistance Program (MAP) - Mayor opened public hearing at 7:04pm. No public comments were made. Motion by Trustee Butlak, seconded by Trustee Marquart to close public hearing. All voted aye, carried. Public hearing for MAP closed at 7:07pm.

(3) Housing Rehabilitation Program - Mayor opened public hearing at 7:07pm. No public comments were made. Motion by Trustee Mull, seconded by Trustee Marquart to close public hearing. All voted aye, carried. Public hearing for Housing Rehabilitation Program closed at 7:10pm.

(4) Market Planning (downtown study) - Mayor opened public hearing at 7:10pm. No public comments were made. Motion by Trustee Mull, seconded by Trustee Suffredini to close public hearing. All voted aye, carried. Public hearing for Market Planning closed at 7:13pm.

A public hearing for possible Village 2018 CDBG applications was opened at 7:13pm by Mayor Young. No public comments were made. Motion by Trustee Butlak, seconded by Trustee Marquart to close public hearing. All voted aye, carried. Public Hearing for possible Village 2018 CDBG applications closed at 7:15pm.

A regular meeting of the Waterloo Village Board of Trustees was held on Monday, June 11, 2018, at 7:15pm at the Village Offices located at 41 W. Main Street, Waterloo, NY.

**Pledge of Allegiance:** Pledge of Allegiance was led by Mayor Young.

**Roll Call:** Present were the Honorable Mayor Young, Trustee Suffredini, Trustee Mull, Trustee Marquart, and Trustee Butlak.

**Petitioners:** None

**Consent Agenda:** Motion by Trustee Butlak, seconded by Trustee Suffredini to approve the Minutes from the 5/14/18 regular meeting and the 5/29/18 special meeting, Police Report for 5/18, Justice Department Report for 5/18, Zoning and Code Enforcement Reports for 5/18, DPW (Street) Report for 5/18, Fire Department Report for 5/18, Water Treatment Plant Report for 5/18, Waste Water Treatment Plant Report for 5/18 (DMR for 4/18), Recreation Report for 5/18, and Dog Warden Report for 5/18. The 5/14/18 abstracts through 5/31/18, including abstracts #13. Further, that the following bills be paid:

|                                            |               |
|--------------------------------------------|---------------|
| 1. General Fund abstract #1 for 6/11/18    | \$ 128,573.67 |
| 1A General Fund abstract #13 (Y/E-5/31/18) | 48,870.92     |
| 2. Water Fund abstract #1 for 6/11/18      | \$ 19,101.02  |
| 2A Water Fund abstract #13 (Y/E-5/31/18)   | 12,279.00     |
| 3. Sewer Fund abstract #1 for 6/11/18      | \$ 12,837.65  |
| 3A Sewer Fund abstract #13 (Y/E-5/31/18)   | 7,341.53      |
| 4. Comprehensive Plan abstract for 6/11/18 | \$ 0.00       |
| 5. CDBG (Micro.) abstract for 6/11/18      | \$ 43,333.38  |
| 6. Thoma abstract for 6/11/18              | \$ 800.00     |

|                                                |    |           |
|------------------------------------------------|----|-----------|
| 7. Façade Program abstract for 6/11/18         | \$ | 0.00      |
| 8. NY Main Street abstract for 6/11/18         | \$ | 0.00      |
| 9. CDBG (Women's) abstract for 6/11/18         | \$ | 0.00      |
| 10. Canal to Downtown abstract for 6/11/18     | \$ | 0.00      |
| 11. Pump Station abstract for 6/11/18          | \$ | 0.00      |
| 12. Phase 3: I&I abstract for 6/11/2018        | \$ | 0.00      |
| 13. CDBG (Summit) abstract for 6/11/18         | \$ | 0.00      |
| 14. CDBG (Market Plan.) abstract for 6/11/18   | \$ | 0.00      |
| 15. CDBG (Housing Rehab.) abstract for 6/11/18 | \$ | 23,400.99 |

All voted aye, carried.

Mayor Young explained the status of the Waterloo Revitalization Grants:

- **Downtown Market Study** - First draft completed for review.
- **NY Main Street** - Possible 6 mos. Extension received for 3 & 5 W. Main Street projects.
- **Women's Facility** - Low bidder is Frank J. Marianacci, Inc. (Bloomfield).
- **Microenterprise (MAP)** - All funds awarded (\$165,000). Supplemental PI funds applied for.
- **Housing Rehab.** - Applications being reviewed and awards being approved by Village Board.
- **Summit Milk Products, LLC** - Completion and close-out scheduled for October, 2018.

**Motion** by Trustee Butlak, seconded by Trustee Marquart to approve the change in title of the newly created Water Fund part-time position from Water Superintendent, as approved at the 5/29/18 special meeting, to Clerk of the Works. All voted aye, carried.

**Motion** by Trustee Marquart, seconded by Trustee Butlak to declare the 4700 International Dump Truck (1996), the Icon-O-Lite Trench Box, and the 3-Inch Tow Behind Pump as surplus equipment with authorization to list on the auction website for disposal. All voted aye, carried.

**Motion** by Trustee Mull, seconded by Trustee Suffredini to transfer Thomas Montgomery back to active status, as requested by the WVFD. All voted aye, carried.

**Motion** by Trustee Mull, seconded by Trustee Marquart to approve the following three Housing Rehabilitation applications: (1) 21 Mill Street in the amount of \$21,950.00, (2) 31 Clark Street in the amount of \$30,785.70, and (3) 112 E. Elizabeth Street in the amount of \$30,435.00, as pre-qualified by Thoma Development. All voted aye, carried.

**Motion** by Trustee Suffredini, seconded by Trustee Mull to adjourn meeting. All voted aye, carried. Meeting adjourned at 7:48pm.

Respectfully submitted by

Donald D. Northrup  
Village Clerk