

Village of Waterloo

Board Meeting Minutes

8/13/18

A regular meeting of the Waterloo Village Board of Trustees was held on Monday, August 13, 2018, at 7pm at the Village Offices located at 41 W. Main Street, Waterloo, NY.

Pledge of Allegiance: Pledge of Allegiance was led by Mayor Young.

Roll Call: Present were the Honorable Mayor Young, Trustee Suffredini, Trustee Mull, and Trustee Butlak. Trustee Marquart was excused, per his request.

Petitioner(s): Jack O'Connor inquired about LED lighting conversion. Mayor had stated that the Village was going to visit City of Geneva to view conversion in progress. He then asked about any planned Village street repairs. Mike Forde, DPW Superintendent, replied that a road repair capital project was being considered, but any needed water or sewer line repairs would also need to be completed first. Jack then asked about enforcement of Village codes for solid waste removal. Mayor Young replied that a number of letters citing violations had been sent out by the Village Code Enforcement Officer, Dan Driscoll. Since sending out letters, many violations have been remedied. Further, Mayor Young stated that the Village Solid Waste Code (Section 200) was being reviewed and revised as part of the General Code codification process. He then asked about date for demolition of former bowling alley building. Mayor Young replied that Seneca County Land Bank, owner of property, was in process of re-bid for the project. However, the demolition was still to be completed by the end of this fall. He then asked about 39 Washington Street, where the fire had destroyed the building, as to when rubble would be cleaned-up. Mayor Young replied that new owner was sorting through rubble to try and salvage accounting records. Jack then asked about 53 Washington Street due to condition of property. Chapter 97 (Buildings, Unsafe) of the Village Code contains specific language for defects deemed unsafe. Therefore, Mayor Young stated that the Village Code Enforcement Officer would investigate this matter. He stated that Seneca County Codes and the Seneca County Health Department should also weigh in on this property condition. Mayor further commented that the Seneca County Land Bank was proceeding with offer to buy 101 Virginia Street (condemned by County Codes) from owner as well as possibility of buying residential property at 408 Railroad Place.

Consent Agenda: Motion by Trustee Mull, seconded by Trustee Butlak to approve the Minutes from the 7/9/18 regular meeting, Police Report for 7/18, Justice Department Report for 7/18, Zoning and Code Enforcement Reports for 7/18, DPW (Street) Report for 7/18, Fire Department Report for 7/18, Water Treatment Plant Report for 7/18, Waste Water Treatment Plant Report for 7/18 (DMR for 6/18), Recreation Report for 7/18, Dog Warden Report for 7/18, and the 7/9/18 abstracts through 7/31/18. Further, that the following bills be paid:

1. General Fund abstract #3 for 8/13/18	\$ 116,736.70
2. Water Fund abstract #3 for 8/13/18	\$ 50,866.47
3. Sewer Fund abstract #3 for 8/13/18	\$ 92,444.21
4. Comprehensive Plan abstract for 8/13/18	\$ 0.00
5. CDBG (Micro.) abstract for 8/13/18	\$ 0.00
6. Thoma abstract for 8/13/18	\$ 1,168.04
7. Façade Program abstract for 8/13/18	\$ 0.00
8. NY Main Street abstract for 8/13/18	\$ 0.00
9. CDBG (Women's) abstract for 8/13/18	\$ 4,059.15

10. Canal to Downtown abstract for 8/13/18	\$	0.00
11. Pump Station abstract for 8/13/18	\$	0.00
12. Phase 3: I&I abstract for 8/13/2018	\$	0.00
13. CDBG (Summit) abstract for 8/13/18	\$	0.00
14. CDBG (Market Plan.) abstract for 8/13/18	\$	36,450.00
15. CDBG (Housing Rehab.) abstract for 8/13/18	\$	23,200.00

All in attendance voted aye, carried.

Mayor Young explained the status of the Waterloo Revitalization Grants:

- **Downtown Market Study** - Final revision submitted to NYS-OCR on 8/7/18. A public presentation will be scheduled in the month of September.
- **NY Main Street** - Progress is continuing on 3 & 5 W. Main Street, now under new ownership. A grant extension through 12/31/18 has been received.
- **Bridge NY** - NYS-DOT stated that structural testing has resulted in proceeding with a different configuration, such as reducing the number of bridge spans. Once the needed information is received, NYS-DOT plans to hold a public meeting to explain the Locust Street Bridge rehabilitation project.
- **WTP Upgrade** - Surveys and other land preparations are now complete. Approvals are needed for the engineering and financial services proposals.
- **Women's Facility** - A pre-construction meeting was held on 8/2/18. Contactor, Frank J. Marianacci, Inc., will begin mobilization around the third week in August.

Motion by Trustee Suffredini, seconded by Trustee Mull to approve the proposal from MRB Group in the amount of \$1,137,975 for engineering design and construction phase services to be provided for the WTP and Infrastructure Improvement Project. All in attendance voted aye, carried.

Motion by Trustee Mull, seconded by Trustee Butlak to approve the proposal from Bernard P. Donegan, Inc. for financial services to be provided, based upon the fee schedule of services included in the proposal, for the WTP and Infrastructure Improvement Project. All in attendance voted aye, carried.

Motion by Trustee Suffredini, seconded by Trustee Butlak to approve the adoption of the resolution allowing the Village of Waterloo to participate in the cooperative electricity bid (WFL 2019-12) coordinated by the Board of Cooperative Educational Services (BOCES) of Ontario, Seneca, Wayne, and Yates Counties. All in attendance voted aye, carried.

Motion by Trustee Mull, seconded by Trustee Butlak to approve the resolution adopting the All Hazard Mitigation Plan for Seneca County, as approved by FEMA, pertaining to the jurisdiction of the Village of Waterloo. All in attendance voted aye, carried.

Motion by Trustee Mull, seconded by Trustee Butlak to approve WVFD request to transfer Thomas Park from corporate status to active status. All in attendance voted aye, carried.

Motion by Trustee Butlak, seconded by Trustee Mull to approve the issue order by the Village Code Enforcement Officer commanding the owner of 101 Virginia Street to repair or demolish this residential building pursuant to Village Code Section 97-6, Subsection D: Unsafe Buildings. All in attendance voted aye, carried.

Motion by Trustee Mull, seconded by Trustee Butlak to approve the final close-out for the following grants: (1) NYS Canal Corp. - \$145,000 (Canal to Downtown Improvements), (2) NYS-DOS - \$145,000 (Canal to Downtown Improvements), (3) NYS-ESD - \$600,000 (Burgess Road Pump Station). All in attendance voted aye, carried.

Mayor Young commented that there had been a recent, significant increase in violations to the Village Solid Waste Code. He stated that there would be strict enforcement of the existing code with the possibility of an increase in the fine amount, now \$250, similar to actions taken by the Town of Seneca Falls.

Trustee Suffredini mentioned the first year success of the new Farmers' Market, which was celebrated as part of the recent grand opening attended by Senator Pam Helming and other dignitaries. She also

mentioned that the committee to evaluate the intended use of Walnut Street field would be meeting on Tuesday, August 28th, at 6pm at the Walnut Street field location.

Trustee Butlak mentioned that the WCD is sponsoring a substance abuse awareness and prevention training on Monday, October 1st, at the Waterloo High School from 6:30pm to 8:30pm presented by Officer Jermaine Galloway ("Tall Cop").

Motion by Trustee Mull, seconded by Trustee Suffredini to adjourn meeting. All voted aye, carried. Meeting adjourned at 7:48pm.

Respectfully submitted by

Donald D. Northrup

Village Clerk