

Village of Waterloo

Board Meeting Minutes

10/8/18

A regular meeting of the Waterloo Village Board of Trustees was held on Monday, October 8, 2018, at 7pm at the Village Offices located at 41 W. Main Street, Waterloo, NY.

Pledge of Allegiance: Pledge of Allegiance was led by Mayor Young.

Roll Call: Present were the Honorable Mayor Young, Trustee Suffredini, Trustee Mull, and Trustee Butlak. Trustee Marquart was absent.

Petitioners: Jack O'Connor asked if there was an open position for the Village Code Officer position. Mayor Young responded that there was not one at the present time. Trustee Suffredini added that any open position would go through an interview process. Mr. O'Connor then asked why there was possible communication to the Town/Village Assessor about the position. Village Attorney, Dennis Benjamin, offered that such a communication took place with the objective of shared services. Mr. O'Connor stated that he would like to be considered if such a position did become available.

Bill Cook inquired about inspections being performed for health and safety reasons for the 3 and 5 W. Main Street construction activity. He stated that he was concerned with lead paint or other contaminants getting into the air or water drainage system. Mayor Young stated that all required inspections were being performed, but that he would investigate this request further. Mr. Cook then inquired as to why the Village Code was not accessible through the internet. Don Northrup, Village Administrator, stated that General Code was in process with setting up the Village Code into their e-code system. Mr. Cook also commented that he observed that recent Board Meeting Minutes had not been updated to the Village Website. Mr. Northrup added that this update process had now been performed.

David McCarthy requested that the Village consider making the Oak Island Area a tobacco-free zone. Mayor Young responded that the Village Board would consider the request, but that due to the natural setting, it would be difficult to enforce, if so posted.

Pattie Bartran inquired about the need for the two no parking signs by her property, given that it was not being enforced during High School events. Police Chief Godley stated that WPD tries to enforce, but it can be difficult to locate the drivers in a timely fashion while attending the events, that towing is considered to be expensive, and that ticketing cannot be left on the car windshield, as it must be made to a person. Mayor Young stated that the Village would review the matter to see if the restrictive signs were really necessary at this point. If not, that they would be taken down.

Consent Agenda: Motion by Trustee Mull, seconded by Trustee Suffredini to approve the Minutes from the 9/10/18 regular meeting, Police Report for 9/18, Justice Department Report for 9/18, Zoning and Code Enforcement Reports for 9/18, DPW (Street) Report for 9/18, Fire Department Report for 9/18, Water Treatment Plant Report for 9/18, Waste Water Treatment Plant Report for 9/18 (DMR for 8/18), Recreation Report for 9/18, and Dog Warden Report for 9/18. The 9/10/18 abstracts through 9/30/18. Further, that the following bills be paid:

1. General Fund abstract #5 for 10/8/18	\$ 353,434.90
2. Water Fund abstract #5 for 10/8/18	\$ 58,234.02
3. Sewer Fund abstract #5 for 10/8/18	\$ 273,701.56
4. Comprehensive Plan abstract for 10/8/18	\$ 0.00
5. CDBG (Micro.) abstract for 10/8/18	\$ 0.00
6. Thoma abstract for 10/8/18	\$ 2,000.00

7. Façade Program abstract for 10/8/18	\$ 0.00
8. NY Main Street abstract for 10/8/18	\$ 0.00
9. CDBG (Women's) abstract for 10/8/18	\$ 185,044.30
10. Canal to Downtown abstract for 10/8/18	\$ 0.00
11. Pump Station abstract for 10/8/18	\$ 0.00
12. Phase 3: I&I abstract for 10/8/2018	\$ 0.00
13. CDBG (Summit) abstract for 10/8/18	\$ 0.00
14. CDBG (Market Plan.) abstract for 10/8/18	\$ 0.00
15. CDBG (Housing Rehab.) abstract for 10/8/18	\$ 93,447.54

All voted aye, carried.

Mayor Young explained the status of the Waterloo Revitalization Grants:

- **Market Study** - The Open House forum was conducted on 9/24/18 and attended by about 85 people, including two developers, Sue Kimmel and Howard Friedman. Next steps include having Camoin Associates continue a monthly conference call agenda with In-Site Architecture and Thoma Development continuing the IIP Team (Community Engagement) and grant writing process, respectively.
- **PRV Upgrade** - The design phase is in process. Bidding process scheduled to begin by 12/31/18.
- **WTP Upgrade** - Bids have been received for the waterline interconnection to be installed on River Road. Bid awards to be made at the 10/8/18 Board Meeting.
- **Women's Facility** - Mobilization has been completed and construction has begun.

Motion by Trustee Butlak, seconded by Trustee Mull to approve the apparent low bidder, D. C. Rauscher, for the River Road - Water Interconnection Project, contingent upon review of the bids by MRB Group for compliance. All in attendance voted aye, carried.

Motion by Trustee Mull, seconded by Trustee Suffredini to approve the use of professional services of Camoin Associates, Inc., per their hourly rate proposal, for the implementation phase of the completed Downtown Market Study. All in attendance voted aye, carried.

Motion by Trustee Mull, seconded by Trustee Suffredini to adopt the resolution from the Village of Waterloo Comprehensive Plan Steering Committee forwarding the Village Comprehensive Plan to the Village Board of Trustees for their review and adoption pursuant to SEQRA completion and General Municipal Review. All in attendance voted aye, carried.

Motion by Trustee Mull, seconded by Trustee Butlak to adopt the resolution seeking to establish the Village of Waterloo as the Lead Agency under the State Environmental Quality Review Act for the Village of Waterloo Comprehensive Plan and coordinated review with involved agencies. All in attendance vote aye, carried.

Motion by Trustee Mull, seconded by Trustee Suffredini to approve the WFVD request to hold a Turkey Party Fund Raiser on November 16, 2018 at the WVFD Hall. All necessary permits, including for beer to be served as in prior years, must be obtained. All in attendance voted aye, carried.

Motion by Trustee Mull, seconded by Trustee Suffredini to approve the return of Robert Weber, 122 E. Elisha Street, back to active WVFD status. All in attendance vote aye, carried.

Motion by Trustee Suffredini, seconded by Trustee Mull to approve the loan agreement for Stacey Slike(Shear Bliss) in the amount of \$9,200, which will be repaid from the Microenterprise Grant reimbursement process. All in attendance voted aye, carried.

Motion by Trustee Mull, seconded by Trustee Suffredini to adjourn meeting. All in attendance voted aye, carried. Meeting adjourned at 7:48pm.

Respectfully submitted by

Donald D. Northrup

Village Clerk