

Village of Waterloo

SPECIAL BOARD MEETING

5/28/19

A Special Board Meeting was held on Tuesday, 5/29/18, at 4:30pm in the Village Office.

Roll Call: Attending the meeting were the Honorable Mayor O'Connor, Trustee Suffredini, and Trustee Butlak. Therefore, Mayor O'Connor was a voting member to provide the necessary quorum.

Call to Order: Mayor O'Connor called the meeting to order at 4:58pm.

Motion by Trustee Butlak, seconded by Trustee Suffredini to approve the proposed Fiscal Year 2018-2019 budget modification resolutions, along with any needed final year-end budget modifications and any required increases in appropriations, subject to calculated and sufficient fund balance, to allow provision for year-end liabilities (Period 13 Abstracts) including encumbrances. All in attendance, including Mayor O'Connor, voted aye, carried.

Motion by Trustee Suffredini, seconded by Trustee Butlak to authorize Lee Walter, CPA, to perform a review of the Village Justice records for the Fiscal Year: June 1, 2018 through May 31, 2019, as required by the NYS Unified Court System. Cost for the review is not to exceed \$2,300. All in attendance, including Mayor O'Connor, voted aye, carried.

Motion by Trustee Suffredini, seconded by Trustee Butlak to authorize Lee Walter, CPA, to perform a regular audit, or if required a single audit, of the Village Clerk-Treasurer records for the Fiscal Year: June 1, 2018 through May 31, 2019. Cost for the audit is not to exceed \$8,750. All in attendance, including Mayor O'Connor, voted aye, carried.

Motion by Trustee Butlak, seconded by Trustee Suffredini to approve the period 12 abstracts, including grant funded projects, through 5/31/19, and to authorize a Y/E period 13 abstract through 5/31/2019, as necessary, and to be recorded into accounts payable, consistent with prior year reporting. Any committed funds for which no invoices have been received will be recorded into encumbrances, as deemed appropriate. All in attendance, including Mayor O'Connor, voted aye, carried.

Motion by Trustee Suffredini, seconded by Trustee Butlak to go into Executive Session to discuss a personnel matter. All in attendance, including Mayor O'Connor, voted aye, carried.

Motion by Trustee Suffredini, seconded by Trustee Butlak to end Executive Session with no actions taken. All in attendance, including Mayor O'Connor, voted aye, carried.

Motion by Trustee Butlak, seconded by Trustee Suffredini to terminate the employment of Timothy Callahan, DPW Department, for not fulfilling the CDL requirements during the probationary period necessary to remain in the full-time position. All in attendance, including Mayor O'Connor, voted aye, carried.

Motion by Trustee Butlak, seconded by Trustee Suffredini to adjourn meeting. All in attendance, including Mayor O'Connor, voted aye, carried. Meeting adjourned at 5:18pm.

Respectfully submitted by

Donald Northrup

Village Clerk