

Village of Waterloo

Board Meeting Minutes

10/14/19

A **regular meeting** of the Waterloo Village Board of Trustees was held on Monday, October 14, 2019, at 7pm at the Village Offices located at 41 W. Main Street, Waterloo, NY.

Pledge of Allegiance: Pledge of Allegiance was led by Mayor O'Connor.

Roll Call: Present were the Honorable Mayor O'Connor, Trustee Suffredini, Trustee Marquart, Trustee Butlak, and Trustee Boise.

Petitioners: None

Consent Agenda: Motion by Trustee Suffredini, seconded by Trustee Marquart to approve the Minutes from the 9/9/19 regular meeting, 9/23/19 special board meeting, Police Report for 9/19, Justice Department Report for 9/19, Zoning and Code Enforcement Reports for 9/19, DPW (Street) Report for 9/19, Fire Department Report for 9/19, Water Treatment Plant Report for 9/19, Waste Water Treatment Plant Report for 9/19 (DMR for 8/19), Recreation Report for 9/19, and Dog Warden Report for 9/19, and the 9/9/19 abstracts through 9/30/19. Further, that the following bills be paid:

1. General Fund abstract #5 for 10/14/19	\$ 299,415.77
2. Water Fund abstract #5 for 10/14/19	\$ 29,706.47
3. Sewer Fund abstract #5 for 10/14/19	\$ 276,289.66
4. Comprehensive Plan abstract for 10/14/19	\$ 0.00
5. Thoma abstract for 10/14/19	\$ 2,008.92
6. Façade Program abstract for 10/14/19	\$ 0.00
7. Phase 3: I&I abstract for 10/14/19	\$ 0.00
8. PRV Upgrade abstract for 10/14/19	\$ 95,254.13
9. WTP Improvements abstract for 10/14/19	\$ 25,183.50

All voted aye, carried.

PRV Upgrade: Mayor O'Connor stated that this capital project was now in construction phase and proceeding as planned. DPW was providing the stone as needed.

WTP Improvements: Mayor O'Connor requested Don Northrup, Administrator, to provide an update on the status of this \$6.1 million capital project. Northrup stated that the project was now in the design phase for the new facility. However, final decisions are needed soon on the possible addition of a granulated-activated carbon (GAC) system, with a cost estimate of \$2.5 million.

Water & Streets Improvements: Mayor O'Connor stated that the bidding process has been completed, and then asked Don Northrup, Administrator, to provide a summary. Northrup stated that only one bid had been received, and that bid was significantly higher than the project cost estimate provided by MRB Group (project engineers). Therefore, it was recommended that this bid be declined. The bid was declined by Village Board vote at the Special Board Meeting on 9/23/19. The decision was then made to re-bid this project in February, 2020, and consideration will be given to using Village labor to help off-set some of the project costs.

Locust Street Bridge: Mayor O'Connor stated that a public meeting was held by NYS-DOT on Tuesday, 10/8/19 to update the public on the planned design for the replacement of Locust Street Bridge. The public meeting included drawings on the proposed new design. Gene Cilento with NYS-DOT made a presentation about the proposed design stating that it still had to be reviewed for approval by SHPO. He

then entertained questions from the public. Concerns were voiced as to the amount of traffic that would resume on Locust Street. Safety was the predominant theme. Various ways were discussed on how to minimize traffic safety issues. However, Mr. Cilento stated that the cost of any such enhanced safety features would be the responsibility of the Village. He went on to state that the project was originally part of the BRIDGE NY Program with an 80-20 cost responsibility, meaning that the Village would be responsible for 20% of the project cost. However, the Village had asked NYS-DOT to take on this project, which was approved by NYS-DOT, and therefore, the Village was no longer responsible for any of the proposed project cost. The exception would be any additional features added by the Village. A question was also asked if there was any deadline for completion of this project. Mr. Cilento stated that, since this was now a NYS-DOT project, the BRIDGE NY timeline was no longer in place. Further, that it was estimated that it would take two construction seasons to complete this project and that there would be ample time to do so, at this point.

Motion by Trustee Butlak, seconded by Trustee Marquart to approve the Audit Report, from Lee Walter, CPA, of the Village of Waterloo financial statements for the governmental activities as of the fiscal year ended on 5/31/19. The report stated that the financial statements present fairly, in all material aspects, the financial position of the governmental activities of each major fund as of 5/31/19. All voted aye, carried.

Motion by Trustee Butlak, seconded by Trustee Boise to table the proposed appointment of Patty Cook Meyer, as Acting Village Justice, pending a required interview by the Village Personnel Committee. All voted aye, carried.

Motion by Trustee Boise, seconded by Trustee Marquart to appoint Joyce French to the Village Planning Board and to appoint Susan Bird to the Village Zoning Board of Appeals. All voted aye, carried.

Motion by Trustee Butlak, seconded by Trustee Suffredini to approve the proposal for professional services from McCormick Engineering PC in the amount of \$10,500 to provide the engineering services, including design and required bid documents, along with construction supervision, in connection with the planned WVFD construction project for an addition to the Fire Station. All voted aye, carried.

Motion by Trustee Marquart, seconded by Trustee Butlak to approve the proposal for professional services from MRB Group's Grant Writing Services Department in an amount not to exceed \$15,000 in connection with assistance to the new Waterloo Economic Development Committee towards the pursuit of 2020 economic grants, including the Downtown Revitalization Initiative (DRI) Grant. All voted aye, carried.

Motion by Trustee Suffredini, seconded by Trustee Butlak to approve the resolution for the proposed 2019-2020 budget modifications. All voted aye, carried.

Motion by Trustee Boise, seconded by Trustee Butlak to approve the WVFD request to allow Richard MacCheyne to become an active member for the WVFD. All voted aye, carried.

Notification was made by the WVFD that their annual Turkey Party will be held on Friday, 11/22/19.

Trustee Butlak stated that the Village wastewater treatment plant (WVFD) was having equipment repair problems due to the amount of paper and related products being flushed into the WVFD system. He further stated that the Village has found that the source for such items was coming from nursing homes, etc. Therefore, the Village will be following up with communications to these identified locations, as well to residents in general. He stated the fact that the Village WVFD is experiencing significant costs of operations due to such activity, and that the Village was trying to be proactive, so that additional sewer rate increases would not become necessary.

Motion by Trustee Boise, seconded by Trustee Suffredini to adjourn meeting. All voted aye, carried. Meeting adjourned at 7:36pm.

Respectfully submitted by

Donald D. Northrup
Village Clerk