

# Village of Waterloo

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## Board Meeting Minutes

1/13/2020

A **public hearing** was held at 7pm in the Village Office for proposed Local Law #1 - 2020: To provide for the codification of Local Laws, Ordinances, and certain Resolutions adopted by the Village of Waterloo, allowing for changes in or additions to the Village Code accordingly. Mayor O'Connor opened the public hearing at 7pm asking if there were any public comments to be presented. No public comments were made. A motion was made by Trustee Butlak, seconded by Trustee Marquart to close the public hearing. All voted aye, carried. The public hearing was closed at 7:03pm.

A **regular meeting** of the Waterloo Village Board of Trustees was held on Monday, January 13, 2020 at 7:05pm at the Village Offices located at 41 W. Main Street, Waterloo, NY.

**Pledge of Allegiance:** Pledge of Allegiance was led by Mayor O'Connor.

**Roll Call:** Present were the Honorable Mayor O'Connor, Trustee Suffredini, Trustee Marquart, Trustee Butlak, and Trustee Boise.

**Petitioners:** None

**Consent Agenda:** Motion by Trustee Butlak, seconded by Trustee Boise to approve the Minutes from the 12/09/19 regular meeting, Police Report for 12/19, Justice Department Report for 12/19, Zoning and Code Enforcement Reports for 12/19, DPW (Street) Report for 12/19, Fire Department Report for 12/19, Water Treatment Plant Report for 12/19, Waste Water Treatment Plant Report for 12/19 (DMR for 11/19), Recreation Report for 12/19, and Dog Warden Report for 12/19, and the 12/09/19 abstracts through 12/31/19. Further, that the following bills be paid:

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| 1. General Fund abstract #8 for 1/13/2020    | \$ 97,872.38 |
| 2. Water Fund abstract #8 for 1/13/2020      | \$ 25,398.68 |
| 3. Sewer Fund abstract #8 for 12/13/2020     | \$ 27,770.85 |
| 4. Comprehensive Plan abstract for 1/13/2020 | \$ 0.00      |
| 5. Thoma abstract for 1/13/2020              | \$ 3,603.84  |
| 6. Façade Program abstract for 1/13/2020     | \$ 0.00      |
| 7. PRV Upgrade abstract for 1/13/2020        | \$ 15,390.00 |
| 8. WTP Improvements abstract for 1/13/2020   | \$ 14,052.00 |

All voted aye, carried.

**NY Main Street Anchor Grant (\$500,000):** Mayor O'Connor asked Village Administrator, Don Northrup, to provide an update to the 2019 CFA awards. Administrator Northrup stated that the Village had been awarded an Anchor Grant of \$500,000 to be used towards the cost to revitalize the 1 West Main Street building. The design plan calls for a mixed use building, including apartments on the upper floors and retail or commercial space on the 1st floor, per zoning regulations.

**Purple Heart Monument Program:** Mayor O'Connor commented that all needed granite materials have been acquired and the engraving process has begun. Purple Heart recipient applications will be received through 2/15/2020. To date about 24 applications are in process. Further, that the monument installation process was being outlined with timeline, permission to use the space has been granted by County Resolution, and any needed permits were being requested from Seneca County.

**Motion** by Trustee Boise, seconded by Trustee Marquart to approve the SEQR (Part 1) Form declaring the Village's intent to be Lead Agency for the planned Water infrastructure (main replacement) and road reconstruction project, per the SEQR project scope and map for the project. All voted aye, carried.

**Motion** by Trustee Suffredini, seconded by Trustee Butlak to approve the resolution for the adoption of Local Law #1-2020, to update the Village Code, with completion of the required public hearing on 1/13/2020. All voted aye, carried.

**Motion** by Trustee Marquart, seconded by Trustee Butlak to approve the resolution establishing the Village of Waterloo Economic Development Committee. Its mission is to further engage the community in the on-going downtown revitalization plans and to support the development of funding requests for related projects from the Finger Lakes Regional Economic Council (FLREDC) and the State of New York. All voted aye, carried.

**Motion** by Trustee Boise, seconded by Trustee Suffredini to approve the purchase of a replacement Village Refuse Truck at a cost of \$236,686, in compliance with GML Section 103 - County Bid Pricing. All voted aye, carried.

**Motion** by Trustee Suffredini, seconded by Trustee Boise to approve the addition of David Cook, 17 East Elisha Street, to the active roster of the WVFD, as approved by the WVFD at its 1/6/2020 Membership Meeting. All voted aye, carried.

**Motion** by Trustee Butlak, seconded by Trustee Marquart to declare the asset inventory list supplied by the Village DPW as surplus, with authorization to place these items on an approved Village auction site for sale and disposal. All voted aye, carried.

Trustee Boise, Trustee Marquart, and WCC Director, Mike Slywka wanted to recognize the successful fund raiser, "Kids Night Out," held at the WCC by the Waterloo Softball Boosters on December 14, 2019, where 56 children ranging from K-7th Grade attended to do crafts, eat pizza, watch movies, etc. Coach DeCory and Coach Pettengill and the High School softball players hosted the event.

Administrator Northrup stated that the Village had received correspondence from its auditor, Lee Walter, CPA, that his company was merging with the Firm of Tette, Ingersoll, & Co. CPA's, PC, a member of the Allied Financial Partners. Mr. Walter will continue to be directly involved with the audit engagement for the Village accounting records.

**Motion** by Trustee Suffredini, seconded by Trustee Boise to adjourn the meeting. All voted aye, carried. Meeting adjourned at 7:42pm.

Respectfully submitted by

Donald D. Northrup  
Village Clerk