

# Village of Waterloo

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## Board Meeting Minutes

5/11/2020

A **regular meeting** of the Waterloo Village Board of Trustees was held on Monday, May 11, 2020 at 7pm at the Seneca County Offices located at 1DiPronio Drive, Waterloo, NY. This meeting was held in accordance with Executive Order 202 of the Public Officials Law.

**Pledge of Allegiance:** Pledge of Allegiance was led by Mayor O'Connor.

**Roll Call:** Present were the Honorable Mayor O'Connor, Trustee Suffredini, Trustee Marquart, Trustee Butlak, and Trustee Boise.

**Petitioners:** The Waterloo Downtown Economic Development Committee presented an update on their Community/Business Engagement activities to date. Presenters included: Joe Sposato (Chairman), Josh Mull, and Pattie Morrin, with assistance from Emily Palumbos, Brooke Mayer, and Matt Horn from MRB Group - Municipal Services. The actual audio presentation is recorded on the Village website in its entirety.

-**Winter 2019-2020 Capacity Building:** Met with active downtown developers Steve Mueller, Howard Friedman, and Bob Stivers. An overview of the current projects was provided which would be prioritized for listing in the 2020 DRI application. Planned future projects were discussed as well.

-**Partnerships:** Coordinated with existing Village civic groups such as the IIP Team.

-**Public Engagement:** Including the WCSD, Rotary Club, Lions Club, Public Forum (Ciccino's), Resident and Business Owner surveys (Approx. 300).

-**Summary:** Grocery Store was a frequent suggestion. Improve downtown storefronts and increase downtown services, with uniqueness, and activities including more social events such as Open Mic Night and an Art Contest. Include the downtown connectivity study to be performed using the recently received UPWP Grant. Continue to pursue the 2020 DRI Grant and identified 2020 CFA grants. Facilitate the current downtown developers and provide ideas for other future downtown development.

**Consent Agenda:** Motion by Trustee Suffredini, seconded by Trustee Boise to approve the Minutes from the 4/13/2020 Public Hearings, Organizational Meeting, and Regular Meeting, Police Report for 4/20, Justice Department Report for 4/20, Zoning and Code Enforcement Reports for 4/20, DPW (Street) Report for 4/20, Fire Department Report for 4/20, Water Treatment Plant Report for 4/20, Waste Water Treatment Plant Report for 4/20 (DMR for 3/20), Recreation Report for 4/20, and Dog Warden Report for 4/20, and the 4/13/2020 abstracts through 4/30/2020. Further, that the following bills be paid:

1. General Fund abstract #12 for 5/11/2020	\$ 100,011.96
2. Water Fund abstract #12 for 5/11/2020	\$ 187,486.31
3. Sewer Fund abstract #12 for 5/11/2020	\$ 42,652.16
4. Comprehensive Plan abstract for 5/11/2020	\$ 0.00
5. Thoma abstract for 5/11/2020	\$ 800.00
6. Façade Program abstract for 5/11/2020	\$ 0.00
7. PRV Upgrade abstract for 5/11/2020	\$ 44,581.00
8. WTP Improvements abstract for 5/11/2020	\$ 53,543.05
9. Water & Street Improvements abstract for 5/11/2020	\$ 0.00

All voted aye, carried.

**Motion** by Trustee Butlak, seconded by Trustee Marquart to adopt the proposed amended Bond Resolution, stating that the maximum aggregate cost for the increased Water Treatment Plant Capital

Project is now \$9,100,000, subject to a permissive referendum. All voted aye, including Mayor O'Connor, carried by 2/3 vote of entire voting strength of the board.

**Motion** by Trustee Boise, seconded by Trustee Butlak to adopt the proposed resolution establishing the Village of Waterloo building energy benchmarking policies and procedures. All voted aye, carried.

**Motion** by Trustee Marquart, seconded by Trustee Suffredini to adopt the proposed resolution allowing the Village of Waterloo to be included in the Cooperative Electricity Supply Bidding process for the period from 1/1/2021 to 12/31/2021, which will be coordinated by Wayne-Finger Lakes BOCES (WFL 2021 - 12 Bid). All voted aye, carried.

**Motion** by Trustee Boise, seconded by Trustee Marquart to adopt the proposed resolution allowing the Village of Waterloo to be included in the Cooperative Natural Gas Supply Bidding Process for the period from 10/1/2020 to 9/30/2021, which will be coordinated by Wayne-Finger Lakes BOCES (WFL - 2021 - 19 Bid). All voted aye, carried.

**Motion** by Trustee Marquart, seconded by Trustee Butlak to approve the proposed Budget Modification resolutions. All voted aye, carried.

**Motion** by Trustee Butlak, seconded by Trustee Suffredini to set the final Fiscal Year-End Review Meeting for Wednesday, 5/27/2020, at 3:30pm in the Village Office. All voted aye, carried.

**Motion** by Trustee Suffredini, seconded by Trustee Marquart to adopt the resolution authorizing the final payment in the amount of \$21,990.50 to Caratozzolo Electric, LLC for the work completed in accordance with the submitted invoices and supporting documents pertaining to the Woodworth Road Pressure Reducing Valve and Building Capital Project. All voted aye, carried.

**Motion** by Trustee Butlak, seconded by Trustee Marquart to adopt the resolution authorizing the payment in the amount of \$600.00 to Ontario Water Tap, LLC for the work completed in accordance with the submitted invoices and supporting documents pertaining to the Woodworth Road Pressure Reducing Valve and Building Capital Project. All voted aye, carried.

**Public Safety Committee** stated that it would be meeting with an attorney to discuss the possibility of the Village to establish a Fire District. The **Community Development Committee** mentioned that the Village of Waterloo Farmer's Market will begin operations on Saturday, June 20th. The **Public Works Committee** provided an update that no CHIPs award letter has been received for this year. The **Parks and Recreation Committee** stated that there would be no Summer Programs at the WCC.

**Motion** by Trustee Suffredini, seconded by Trustee Marquart to adjourn the meeting. All voted aye, carried. Meeting adjourned at 8:12pm.

Respectfully submitted by

Donald D. Northrup  
Village Clerk