

Village of Waterloo

Board Meeting Minutes

9/14/2020

A **regular meeting** of the Waterloo Village Board of Trustees was held on Monday, September 14, 2020 at 7pm at the Village Office located at 41 W. Main Street, Waterloo, NY. This meeting was held in accordance with Executive Order 202, as updated, of the Public Officials Law.

Pledge of Allegiance: Pledge of Allegiance was led by Mayor O'Connor.

Roll Call: Present were the Honorable Mayor O'Connor, Trustee Suffredini, Trustee Marquart, Trustee Butlak, and Trustee Boise.

Special Recognitions: Mayor O'Connor announced the retirement of Village Water Distribution Operator, Jamie King, after 29 years of service to the Village of Waterloo. Mayor O'Connor thanked him for the many years of dedicated work and his accumulated expertise in maintaining the Village's water distribution system both in and outside the Village boundaries. He stated that without Jamie's leadership, the Village could not have achieved such a county-wide water distribution system.

Police Chief, Jason Godley, announced the promotion of Police Officer, Kevin Higgins, to the rank of Police Sergeant, stating that Kevin's many years of dedicated service were being recognized. Chief Godley said that Kevin's contribution to the WPD over the years could not be overstated.

Police Chief Godley then announced the promotion of part-time Police Officer, Erin Fleming, to the position of full-time Police Officer. Chief Godley stated that Erin would only be the second woman police officer appointed to the WPD. He further stated that Erin had demonstrated a strong interest in helping the Waterloo Community strive to have a safe and healthy environment, especially in these challenging times.

Police Reform: Police Chief, Jason Godley, presented information on Police Reform and Reinvention Collaborative Initiative, as required by NYS Executive Order 203. He stated that there would be a public meeting to be held on September 24, 2020 at 6pm at the WVFD. The public was encouraged to attend and participate. There would also be a public survey on the WPD.

Petitioners: None

Consent Agenda: Motion by Trustee Boise, seconded by Trustee Butlak to approve the Minutes from the 8/10/2020 Regular Board Meeting, 8/26/2020 Public Hearing, Police Report for 8/20, Justice Department Report for 8/20, Zoning and Code Enforcement Reports for 8/20, DPW (Street) Report for 8/20, Fire Department Report for 8/20, Water Treatment Plant Report for 8/20, Waste Water Treatment Plant Report for 8/20 (DMR for 7/20), Recreation Report for 8/20, and Dog Warden Report for 8/20, and the 8/10/2020 abstracts through 8/31/2020. Further, that the following bills be paid:

1. General Fund abstract #4 for 9/14/2020	\$ 113,160.62
2. Water Fund abstract #4 for 9/14/2020	\$ 144,219.37
3. Sewer Fund abstract #4 for 9/14/2020	\$ 44,153.96
4. Comprehensive Plan abstract for 9/14/2020	\$ 0.00
5. Thoma abstract for 9/14/2020	\$ 800.00
6. Façade Program abstract for 9/14/2020	\$ 0.00
7. PRV Upgrade abstract for 9/14/2020	\$ 0.00
8. WTP Improvements abstract for 9/14/2020	\$ 9,502.50
9. Water & Street Improvements abstract for 9/14/2020	\$ 138,633.37

All voted aye, carried.

Mayor O'Connor commented on his thanks to U.S. Congressman Reed and NYS Senator Pam Helming, who both led the Purple Heart unveiling ceremony, along with Mitch Rowe for the support from Seneca County. He mentioned that the heartfelt presentations made by retired Air Force Col. Dan Grillone and by Purple Heart recipient, Christopher Balch were especially appreciated. Letters, with the save the date information, have been sent to all listed Veterans and/or their families for the formal dedication of the Purple Heart - Wall of Honor Monument to be held on May 30, 2021.

Mayor O'Connor provided an update to the Water and Street Improvements Capital Project stating that the water improvements should be completed by the end of September, as there had been a number of unforeseen obstacles to overcome during the water improvements phase.

Village Administrator, Don Northrup stated that interviews will be held on 9/15/2020 for the three top scoring consultants responding to the Village RFP for professional services in connection with the CAP Study, to be performed within the Village, which is being funded by the UPWP Grant awarded to the Village by the GTC.

Mayor O'Connor Stated that the joint fire district formulation process has been tabled by the Town of Fayette and the Town of Waterloo. Additional financial information will be gathered, and then the Village will request another discussion in early 2021. Fire protection services are planned to continue in 2021 for both towns by the WFVD through the towns inter-municipal agreements with the Village.

Motion by Trustee Suffredini, seconded by Trustee Boise to approve the following personnel changes:

- (1) Police Officer Kevin Higgins to position of Police Sergeant.
- (2) Part-Time Police Officer, Erin Fleming, to the position of Full-Time Police Officer.
- (3) Water Distribution Operator, Tom Lapp, to assume lead duties of retiring Jamie King.
- (4) DPW Equipment Operator, Garrett Gaydosh, to the position of Water Distribution Operator.

All voted aye, carried.

Motion by Trustee Marquart, seconded by Trustee Boise to approve the beginning of the recruiting process for the now open DPW Equipment Operator position. All voted aye, carried.

Motion by Trustee Boise, seconded by Trustee Butlak to approve the beginning of the recruiting process for the WWTP Operator position, pending confirmation of an open position to be determined by 9/15/2020. All voted aye, carried.

Motion by Trustee Marquart, seconded by Trustee Boise to accept the resignation of Susan Bird from the Village Zoning Board of Appeals, and the appointment of Ron Bird to the Village Zoning Board of Appeals. All voted aye, carried.

Motion by Trustee Suffredini, seconded by Trustee Marquart to accept the proposal from K. Leach Landscaping in the amount of \$31,947 for the repair to the spray park located at the WCC. All voted aye, carried.

Motion by Trustee Suffredini, seconded by Trustee Marquart to adopt the resolution stating that the Village of Waterloo will be holding a Village Election on March 16, 2021, and the polling location to be used is the Waterloo Community Center (WCC) located at 3 Oak Street, Waterloo, NY. All voted aye, carried.

Motion by Trustee Boise, seconded by Trustee Marquart to adopt the resolution stating that the Village of Waterloo will not be holding a voter registration day, as allowed by Election Law, for the Village election to be held on March 16, 2021. All voted aye, carried.

Motion by Trustee Butlak, seconded by Trustee Marquart to approve the close-out of the PRV Capital Project Fund, as all grant proceeds have now been received from Rural Development. All voted aye, carried.

Motion by Trustee Butlak, seconded by Trustee Marquart to approve the close-out of the Comprehensive Plan Fund, as all grant proceeds have now been received from NYSEDA. All voted aye, carried.

Motion by Trustee Suffredini, seconded by Trustee Butlak to approve the request by the WVFD for the addition of two new active members, Paige Boor and Andrew Palmer, to the WVFD pending the receipt of the individual information to be supplied by the WVFD. All voted aye, carried.

Motion by Trustee Boise, seconded by Trustee Butlak to add the submitted proposal from Thomas Magg President of CBN-FLX for Village downtown WiFi service to the agenda. All voted aye, carried.

Motion by Trustee Boise, seconded by Trustee Butlak to approve the proposal submitted from CBN-FLX for free WiFi service to the Village downtown area. All voted aye, carried.

Motion by Trustee Suffredini, seconded by Trustee Marquart to adjourn the meeting. All voted aye, carried. Meeting adjourned at 7:59pm.

Respectfully submitted by

Donald D. Northrup
Village Clerk