

# Village of Waterloo

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## SPECIAL BOARD MEETING

5/30/2024

A Special Board Meeting was held on Thursday, 5/30/2024, at 4:30pm in the Village Office.

**Roll Call:** In attendance were the Honorable Mayor Bennett, Trustee Suffredini, Trustee Butlak, Trustee Bartran, and Trustee Trahms.

**Call to Order:** Mayor Bennett called the meeting to order at 4:30pm.

**Motion** by Trustee Butlak, seconded by Trustee Bartran to approve the proposed Fiscal Year 2023-2024 budget modification resolutions, along with any needed final year-end budget modifications and any required increases in appropriations, subject to calculated and sufficient fund balance, to allow provision for year-end liabilities including encumbrances. All voted aye, carried.

**Motion** by Trustee Butlak, seconded by Trustee Trahms to approve the period 12 abstracts, including grant funded projects, through 5/31/2024, and to authorize a Y/E period 13 abstract through 5/31/2024, as necessary, and to be recorded into accounts payable, consistent with prior year reporting. Any committed funds for which no invoices have been received will be recorded into encumbrances, as deemed appropriate. All voted aye, carried.

**Motion** by Trustee Butlak, seconded by Trustee Suffredini to authorize a contribution to the Water Reserve Fund in the amount of \$34,000 for Fiscal Year 2023-2024 and to approve the required budget modification and Water Reserve accounting entries. All voted aye, carried.

**Motion** by Trustee Suffredini, seconded by Trustee Trahms to approve the awarding of the grant administrative services to Thoma Development Consultants included in the CDBG Microenterprise Grant, as a result of the completion of the required Request for Proposal (RFP) process, subject to approval from NYS-HCR. All voted aye, carried.

**Motion** by Trustee Bartran, seconded by Trustee Trahms, upon discussion of the revised scope of work for the water interconnections included in the Water Improvements Capital Project, and the completion of the Full Environmental Assessment (FEAF) Form - Part 1 (with Appendix A and Project map), to authorize Mayor Bennett to sign the FEAF Form and to approve the adoption of the SEQR resolution declaring the Village of Waterloo's intent to be Lead Agency. All voted aye, carried.

**Motion** by Trustee Butlak, seconded by Trustee Trahms to authorize MRB Group to go to bid on the Reed Street Water Tank removal, included in the Water Improvements Capital Project, and the possible Wright Avenue Water Tank removal as an alternate. All voted aye, carried.

**Motion** by Trustee Suffredini, seconded by Trustee Trahms to enter Executive Session on a legal matter. All voted aye, carried.

**Motion** by Trustee Suffredini, seconded by Trustee Trahms to end Executive Session with no actions taken. All voted aye, carried.

**Motion** by Trustee Butlak, seconded by Trustee Suffredini to adjourn meeting. All voted aye, carried. Meeting adjourned at 5:26pm.

Respectfully submitted by

Donald Northrup

Village Clerk